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## **Virtual F.R Haythorne Parent Council Meeting** **Meeting Minutes- April 15, 2020**

### **Attendance:**

Darcy Vane (Chair)	Rita Lal (teacher)
Aaron Tuckwood (assistant principal)	Ray Giguere
Amanda Heinrich	Kim Derewianka
Andrea Moniz	Ron Bayda
Kerri Remeika	Colleen Helwig
Shelly Brewer Semple (vice chair)	Gina Hartman
Don Irwin (Trustee)	Stephanie Nolan
Carmen Parson	Stephanie Spilchak (secretary)
Jennifer	Maryam Fak
Jocelyn Rayan	Jennifer Daly
Sherri-Dawn Annett	Colleen Adamic
Joy Jacobsen	Tracey Hill
Marlene Crippin	Jessica Smith (principal)
Murray Pearson	

### **1.) Meeting called to order online at 6:07pm**

### **2.) Approval of Agenda :**

- Motion to approve: Stephanie Spilchak
- Motion passed

### **3.) Approval of Minutes**

- Minutes from February meeting were presented
- Motion to approve: Stephanie Spilchak
- Motion passed

#### **4.) Trustee Don Irwin report:**

March has been a very unsettling and challenging month but Spring is just around the corner and only three months left of the 2019 2020 school year.

1) Update on funding formula - A new formula has been introduced which is an entirely new way of funding schools. The funding is primarily based on a rotating three year enrolments - 20% on the previous year, 30% on the current year, and 50% on the projected next year student enrolments. These will be established in February each year instead of the [September 30](#) enrolment totals.

Grants to schools are reduced from 35 to 15 with more details coming in the budget.

2) Update on budget - The budget for next school year was released on [February 28](#) but it is too early to report on the effects as our excellent Administration team has been working 12 hour days to prepare an initial report for the Board on [Thursday March 19](#). I will be able to give some information in my April report.

3) Update on EIPS capacity issue meetings - No further information yet.

4) ASCA Annual conference - [April 24 & 25](#) Edmonton - uncertain at this time.

5) Strategic Response to the COVID-19 - We are working very hard to keep students and staff safe and at low risk. We are following closely the directives from the Alberta Chief Medical Officer and the Minister of Education. Please refer to the EIPS website - [www.eips.ca](http://www.eips.ca) for all current information.

6) Other events attended in March - West Hosford Speech contest judge, Trustees School Tours to Westboro, Woodbridge Farms, Next Steps, Millshaven, and Clover Bar Junior High, and the High School Culinary Awards.

Please contact me with questions or comments.

Don Irwin

Sherwood Park Trustee

Email: [Don.irwin@eips.ca](mailto:Don.irwin@eips.ca)

#### **5.) Administration Reports:**

##### **Jessica Smith**

-Pick up and packing of lockers went well when the school was closed and also the pick-up of items from students was seamless. If anyone is missing items they are to contact the school for pick-up:)

-Secretaries are working from home (however, one is always in the office daily)

- Teachers when needed are coming in but most are working from home.
- EA's will be laid off at the end of April (2 of them)
- Spirit Days such as pyjama days will still happen!
- Planning for 2021 is beginning
- Don't know yet about budget so staffing and programming will be planned once they know more
- Farewell is still on their radar
- Options (phys ed and health) are optional and teachers will not be pushing options until core has been rolled out the first couple of weeks of virtual learning
- Safety factor is the issue with options
- Check ins are happening for families and students they have not had any connection with yet

**Mr.Tuckwood:**

- floors have been replaced in all of the bathroom floors since the schools have been closed
- building is being spruced up since they have the gift of time right now
- gr 7 open house is undecided as of yet
- Mr.Drozda is looking at doing a virtual open house for grade sevens coming in September

**Mrs.Clark:**

- option packages for next year are being worked on right now
- admin is looking at feedback from students so a questionnaire has been sent home for the first part
- second part is going to have students registering for options
- looking at having kids in early to look at locks and lockers

**Fee discussion (Mrs.Smith)**

- fees were presented online and the only things that have had an increase in fees is lunch supervision (\$10 to \$40) and band fees.

**7.) Teacher Report (Rita Lal)**

- student voice meeting concluded with some great ideas from students (they love project work and enjoyed what they were doing)
- bathrooms came up a lot at all the student voice meetings
- kids seemed very happy with school and the library opening on Thursdays for chess was very well liked by the kids
- having the kids attend and participate has been so successful and the students feel like they have been heard

## 8.) COSC Review

Good afternoon COSC members,

Below is a brief overview of what took place at the last COSC meeting on [April 8, 2020](#).

### AGENDA ITEMS:

- ASCA Conference & AGM
- COSC Operating Procedures
- Introduction to Google Classroom
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- Parents as Partners during COVID-19
- School Councils: Staying active

### ASCA CONFERENCE AND AGM

Alberta School Councils' Association (ASCA) has officially cancelled its 2020 conference. It is still holding the annual general meeting on [April 26, 2020](#). The meeting is taking place virtually, using both [ZOOM](#) and [ElectionBuddy](#), from 9 a.m. to 2 p.m. Agenda items include: a special resolution to amend the bylaws, the financial statement and reports, and the executive and director elections—both Jacquie Surgenor and Krista Scott are running for director positions. To vote, delegates are required to complete and submit a [Credential Voting Form](#). The deadline to register is [April 22](#). [Learn more](#) | [Register\\_](#) | [Voting Form](#)

### COSC OPERATING PROCEDURES

Members approved the COSC Operating Procedures, which take effect immediately. The procedures will help guide the work and support the operations of COSC. [COSC Operating Procedures](#)

### GOOGLE CLASSROOM

Jon Thomas, a Consultant with EIPS, walked members through Google Classroom and its different features, including what it is and how teachers use it to share assignments, homework, newsletters and more. For those not there, or those who want to review Google Classrooms again, see [Parent's Guide to Google Classroom](#).

### ALTERNATIVE LEARNING: RESOURCES PAGE FOR STUDENTS AND FAMILIES

To help make the shift in learning as smooth as possible, EIPS has developed an online toolkit for families: [Alternative Learning During In-School Class Cancellations](#). The toolkit offers information about learning resources, supplemental lessons, navigating Google Classroom, how-to tips on supporting students, and more. In addition to learning supports, the toolkit also lists various mental health resources families can access to help navigate the challenges people are facing as a result of the global COVID-19 pandemic. [Learn more](#)

Additional information from the [April 8, 2020](#) meeting is available at [eips.ca](http://eips.ca). The next meeting takes place on [May 6, 2020](#).

We look forward to seeing you there.

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#### **9.) Questions for Admin:**

-the amount of workload being sent home was questioned, some feel it's enough and some feel it's not enough  
-some people wanted their children to connect, email addresses were offered (with permission)  
-athletic awards are being postponed  
-mental health supports and math help sessions were questioned during this online learning (students just need to email teachers if they need any supports with their studies and counselors are available as well)

#### **10.) Motion to adjourn meeting at 7:00pm**

- Motion to approve: Stephanie Spilchak
- Motion passed and meeting adjourned

Next meeting May 15, 2020 6pm \*Codes will be shared closer to the date

